



TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director's Name: William "Butch" Burbage, Jr.
Purpose: To attend the 2023 Training Conference and Expo / GALA
Date: February 12 – 14, 2023
Location: Orlando, FL.

ITEMIZED EXPENSES

Conference Registration:	\$0.00
Mileage	\$737.53
Lodging (Room and Tax Only):	\$874.13
Other Incidental Expenses: (Parking, Taxi, Gratuities, Baggage, etc.)	\$0.00
Business Meals:	\$300.00
TOTAL EXPENSES	\$1,911.66