

## SUMMARY OF A COMMITTEE MEETING

HELD Thursday, August 27, 2020

At 11:30 a.m. – (Electronically [via Teleconference/telephone])

[THESE ARE NOT THE OFFICIAL MINUTES]

The Governor's Open Meeting Act ("OMA") Proclamation allows members of governmental bodies to hold said meeting electronically (via telephone etc.) for purposes of establishing a quorum, deliberating and taking action; and via electronic equipment allows members of the public to listen to the meeting.

A Finance Committee meeting of the directors of The Water Works Board of the City of Birmingham was held on Thursday, August 27, 2020 at 11:30 a.m., via electronically [via teleconference/telephone].

The following Committee members were present via a roll call: Committee Chairman William "Butch" Burbage, Jr., Ronald A. Mims, and William R. Muhammad. Other directors present were Brenda J. Dickerson, Deborah Clark, Lucien Blankenship, and George Munchus.

Others were present via telephone: Michael Johnson, General Manager; Derrick Murphy, Jeffrey Thompson and Iris Fisher, Assistant General Managers; Vanessa Washington, Executive Assistant; Marsha Hammonds, Colandus Mason, Rosalind Jones, Shirley Russell, Geraldine Davis, and Rick Jackson, BWWB Employees; K. Mark Parnell, Parnell Thompson, LLC; Kelvin Howard, KWH, LLC; and Emory Anthony, Esq.

Inasmuch as all of the Committee members were present, a quorum was in attendance.

Committee Chairman Burbage Jr. called the meeting to order at 11:30 a.m. Assistant General Manager Iris Fisher opened the meeting with prayer.

Next, agenda item one requested the Committee to hear a presentation on management's proposed plan to resume the managing of delinquent accounts; necessary to perform essential minimum functions of the governmental body. AGM Fisher gave an overview on said topics. Some of the topics discussed were as follows: (1) *Total Operating Net Revenue available for Debt Service Year to date*, (2) *Jefferson County Sewer Billing & Collections*, (3) *Large Operating and Maintenance (O&M) Variance*, (4) *Reserve Fund*, (5) *PayGo & Bond Proceeds Cash Flow and* (6) *Delinquent Account Details*. Afterwards, Call Center Manager Shirley Russell and Customer Support Services Manager Geraldine Davis discussed the past and present initiatives to assist customers in bringing delinquent accounts current. A director expressed concerns on the need to consider a longer payment plan for delinquent customers experiencing hardship regarding the proposed installment payment plans. Following, there was discussions on reopening the payment center lobby. Concerns regarding COVID-19 were expressed and staff was asked to revisit the issue.

As there was no further business before the Committee, Director Muhammad made a motion to adjourn the meeting. Director Mims seconded the motion. The motion was approved unanimously by a roll vote. Committee Chair Burbage, Jr. adjourned the meeting at 1:24 p.m.