

SUMMARY OF A COMMITTEE MEETING

HELD Monday, December 7, 2020

at 9:00 a.m. – (Electronically [via telephone])

[THESE ARE NOT THE OFFICIAL MINUTES]

The Governor’s Open Meeting Act (“OMA”) Proclamation allows members of governmental bodies to hold said meeting electronically (via telephone etc.) for purposes of establishing a quorum, deliberating and taking action; and via electronic equipment allows members of the public to listen to the meeting.

An Engineering and Maintenance Committee Meeting of the directors of The Water Works Board of the City of Birmingham was held on Monday, December 7, 2020 at 9:00 a.m., via electronically [via telephone].

The following Committee members were present via roll call: Brenda J. Dickerson (Chair), Brett A. King and George Munchus. Other directors in attendance were: Tommy Joe Alexander, Lucien Blankenship, William “Butch” Burbage, Jr. and Deborah Clark.

Others were present via telephone: Michael Johnson, General Manager; Iris Fisher, Derrick Murphy and Jeffrey Thompson, Assistant General Managers; Tammy Wilson, Executive Assistant to Derrick Murphy and Jeffrey Thompson; Cynthia Williams, Board Administrator; Colandus Mason, Information Technology Manager; Marsha Hammonds, Systems Support Supervisor; Jonathan Harris, Water Treatment Manager; Raymond Childs, Purchasing Supervisor; Tonja Levert, Purchasing Buyer; Patrick Flannelly, ARCADIS U.S., Inc.; K Mark Parnell, Parnell Thompson Law, LLC; Emory Anthony, Emory Anthony Attorney.

Committee Chair, Brenda J. Dickerson called the meeting to order at 9:01 a.m. Assistant General Manager, Derrick Murphy opened the meeting with prayer. General Manager, Michael Johnson informed the Committee that a former General Manager, Gene Hanson, passed away yesterday, Sunday, December 6, 2020.

Following, a motion was made and seconded and the Committee unanimously agreed to approve the agenda as written, tabling Item 3.

Next, a motion was made and seconded and the Committee unanimously agreed to approve minutes of the June 15 and July 20, 2020 Engineering and Maintenance Committee meetings, as set forth in agenda Item 1.

Following, a motion was made and seconded and the Committee unanimously agreed to move to the Board, as recommended by the Committee, to ratify emergency work awarded to Rast Construction and Ridgeline Pipeline Services, to repair a 42-inch transmission water main damaged by another entity performing work on Oxmoor Boulevard between Oxmoor Road and Scott Street in the city of Homewood, at an out-of-pocket cost of \$103,476.00, as set forth in agenda Item 2. AGM Murphy confirmed reimbursement of the expenses to BWWB by the outside entity.

Next, after a discussion regarding 0% HUB participation for a bid award for estimated quantities of Municipex pipe, at an estimated out-of-pocket cost of \$92,655.00, a motion was made and seconded and the Committee unanimously agreed to move to the Board to award a bid to Ferguson WW, Piping, as set forth in agenda Item 4, with no recommendation from the Committee.

Following, a discussion occurred regarding Layer3 Communications' Supplier Diversity and Non-Discrimination forms not being completed. Layer3 Communications was the lowest responsible and responsive bidder for Palo Alto Firewalls-Perimeter 3250, at an out-of-pocket cost of \$101,380.00, as set forth in agenda Item 5. AGM Murphy stated he had worked with BCIA on the bid award, adding that material bid awards are handled a little differently than sub work bid awards. AGM Murphy stated that he would give a report on materials versus construction awards. IT Manager, Colandus Mason explained the importance of obtaining fire-wall protection in the age of cyber-security. A motion was made and seconded and the Committee unanimously agreed to move the item to the Board with no recommendation from the Committee.

Next, a motion was made and seconded and the Committee unanimously agreed to move to the Board, as recommended by the Committee, to award a bid to Consolidated Pipe, the lowest responsible and responsive bidder, for estimated quantities of Meter Adapters, at an estimated out-of-pocket cost of \$104,143.86, as set forth in agenda Item 6. Director Munchus pointed out that Consolidated Pipe's exemplary efforts were to be commended for engaging in the community.

Following, a motion was made and seconded and the Committee unanimously agreed to move to the Board, as recommended by the Committee, to award a bid to Long Lewis Ford of the Shoals, the only bidder to respond, for thirty-one (31) Light-Medium Vehicles and Truck Bodies at an estimated out-of-pocket cost of \$1,115,008.50, as set forth in agenda Item 7. It was explained that invitations to bid were sent to many prospective bidders and only one other bidder responded, which was Long Lewis Ford of Pelham, and they did not want to bid against another Ford dealership. Purchasing buyer, Tonja Levert, stated that these were specialized trucks that are designed to pull heavy equipment.

Next, a motion was made and seconded and the Committee unanimously agreed to move to the Board, as recommended by the Committee, to award a bid to Black Diamond Paving, LLC, the lowest responsible and responsive bidder, for estimated annual quantities of Standard Patch Paving/Longitudinal Transverse/Milling and Resurfacing, at an estimated out-of-pocket cost of: Item 1 - \$818,235.00; Item 2 - \$11,250.00; Item 3 - \$770,800.00, as set forth in agenda Item 8.

Following, the Chemical bid awards were discussed beginning with a bid award to Harcros Chemicals, the lowest responsible and responsive bidder, for Liquid Chlorine, at an estimated out-of-pocket cost of \$171,132.50, as set forth in agenda Item 9. Director Munchus stated no forms were filled out by Harcros Chemicals. Tonja Levert stated that she did have the Supplier Diversity and Non-discrimination forms in; however, they were not in the original packet. Director Munchus asked AGM Thompson if he had met with Harcros Chemicals. AGM Thompson responded he had not but, he could, adding that Staff worked with BCIA on the chemical bids. GM Johnson stated leadership reached out to the Birmingham Business Resource Center as well. Director Munchus stated it was leadership's responsibility to be engaged with these suppliers. Director Dickerson asked leadership to begin talks before the bid packages are ready. On a motion made and seconded, the Committee unanimously agreed to move to the Board the bid award to Harcros Chemicals, with no recommendation from the Committee.

Next, Items 10 – 15, the remaining Chemical bid awards, were discussed with the same concerns regarding incomplete forms and the Committee requesting the forms prior to the next Board meeting on December 16th. The Committee asked to have a total dollar amount for the chemical bid award expenditures at the December 16th Board meeting as well. On a motion made and seconded, the Committee agreed to move the following chemical bid awards to the Board, with no recommendation from the Committee: Univar USA, Inc., the lowest responsible and responsive bidder, for Hydrofluosilicic Acid, at an estimated out-of-pocket cost of \$268,963.60. Mississippi Lime, the lowest responsible and responsive bidder, for Bulk Hydrated Lime, at an estimated out-of-pocket cost \$381,150.00. Polytec, Inc., the lowest responsible and responsive bidder, for a 12-month bid extension, for Liquid Calcium Hydroxide, at an estimated out-of-pocket cost of \$495,000.00. Allied Universal Corporations, the lowest responsible and responsive

bidder, for Liquid Sodium Hypochlorite, at an estimated out-of-pocket cost of \$539,400.00. GEO Specialty Chemicals, the lowest responsible and responsive bidder, for dry pounds of Liquid Aluminum Sulfate, at an estimated out-of-pocket cost of \$865,840.00. And Kemira Water Solutions, the lowest responsible and responsive bidder, for a 12-month bid extension, for Liquid Ferric Sulfate, at an estimated out-of-pocket cost of \$2,772,000.00.

Following, after a brief discussion, with Director Munchus pointing out that the company does not have a Supplier Diversity Program and they did not fill out the Non-discrimination form, a motion was made and seconded and the Committee agreed to move to the Board, the 12-month bid extension contract with G & C Supply, Co., the lowest responsible and responsive bidder, for estimated annual quantities of Full Circle Repair Clamps, at an estimated out-of-pocket cost of \$78,340.48, as set forth in agenda Item 16, with no recommendation from the Committee.

As there was no further business before the Committee, a motion was made and seconded and the Committee adjourned at 10:49 a.m.