

Course Registration Form

Student Information

Last Name: _____ First Name: _____
Organization: _____ Title: _____
Address: _____ City: _____
State: _____ Zip: _____ Website: _____
Phone: _____ Cell: _____ Alt Phone: _____
Email: _____ Fax: _____

Course Information

Course Name	Class Dates	Cost

Billing Information

Payment Method: Check Voucher

Please mail Registration Form & Payment to:

The Water Works Board of the City of Birmingham
Attn: Meridith Guice, Training Coordinator
3600 1st Ave North
Birmingham, AL 35222

** Checks should be made payable to the Birmingham Water Works Board*

Policies and Procedures

Schedule Changes and Class Cancellation: Birmingham Water Works reserves the right to cancel or reschedule classes as necessary. Every effort will be made to conduct all classes as scheduled. If it is necessary to cancel or reschedule a class, all registered students will be notified as promptly as possible.

Rescheduling by the Student: Class attendance in public classes may be rescheduled at no charge up until 3 business days prior to the first day of class. Within 3 business days of the first day of class, attendance may be rescheduled for a \$25.00 rescheduling fee.