



**March 08, 2024**

**Bid: 24-05-10**

Subject: Invitation to Bid

Prospective Bidders:

Sealed bid packages for **Landscaping Services** will be received in the Purchasing Department of the Birmingham Water Works Board, located at 3600 First Avenue North, Birmingham, Alabama 35222, until **10:00 a.m. (CST), Friday, March 29, 2024**, at which time and place they will be publicly opened and read. To be considered responsive, all potential suppliers must source an executed copy of the applicable Receipt of Bid Package from the BWW Purchasing Department before the proposal's due date.

"Specifications and Conditions" and "Bid Forms" are attached, and all bids shall be F.O.B. destination, freight prepaid, and at no charge. One copy of the bid form should be returned, and the bidder should retain a copy.

The Board reserves the right to reject any bids submitted and waive any informalities and technicalities. The Board reserves the right to select one or more suppliers for an award by way of awarding all items to one supplier, individual line items to one or more suppliers, or subcategories of products/services to one or more suppliers when to do so, is in the best interests of the Board. The Board reserves the right to cancel this bid within thirty (30) days with written notice.

The Board reserves the sole right to award contracts to the lowest responsive and responsible supplier(s) as described in the solicitation documentation. The initial term of the contract shall be for a period of one (1) year from the date of award, and prices quoted shall remain effective for that period. The Board reserves the sole right to extend any of the applicable contracts for additional one (1) year periods or as allowable per State of Alabama law. The Board reserves the right to cancel the contract due to non-satisfactory performance or if the awarded supplier is found to violate the terms and conditions or does not correct any violations of specifications within two days after giving notice. The Board reserves the right to RE-BID. The Board reserves the right to enter into a month-to-month contract once the contract has ended, at the current prices, until the next bid has been awarded with the mutual consent of applicable parties.

All bid packages must be hand-delivered to the BWW Purchasing Department, which is located at 3600 First Avenue North, Birmingham, Alabama 35222. The bid packages must be directed to the attention of the Purchasing Manager and marked in the lower left-hand corner of the envelope as follows: **"Landscaping Services due on Friday, March 29, 2024, at 10:00 a.m. (CST)"** at which time and place they will be publicly opened and read.

Cordially,

Matt Shiver,  
Purchasing Manager