



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING**  
**SCHEDULED WEDNESDAY, MAY 25, 2016**  
**at 9:00 a.m. – BWWB – Boardroom**  
**REVISED**

CALL TO ORDER AND INVOCATION

1. Request Board **to adopt** a resolution commending the following Employees of the Month for May 2016:
  - 1.1 Employees of the Month for May 2016
    - ☐ Engineering and Maintenance Division
      - John Jackson – (Field Supervisor)
      - John Roper, Sr. – (Utility Worker)
      - Charles Foster – (Utility Worker II)
      - Eric Garrick – (Utility Worker I)
      - LaVanual Henderson – (Utility Worker I)
      - Price Lanier - (Distribution Maintenance Worker)
      - Terrance Peck – (Distribution Maintenance Worker)
      - Reginald Perry – (Distribution Maintenance Worker)
2. Request Board **to discuss** old business.
3. Request Board **to approve** minutes of the Regular Board of Directors' Meeting held April 13, 2016.
4. Request Board **to reimburse** the Operating Account for capital expenditures for the period ended April 30, 2016, from Schedule No. IV (Cash Basis), in the amount of \$2,221,041.39.
5. Request Board **to adopt** resolutions authorizing monthly retirement benefits from the Board's Trust Fund for Michael Skinner, Residual Plant Operator I, Shades Mountain Filter Plant, for 42 years and 5 months of service, as stated on the respective calculation, effective June 1, 2016, and commending Mr. Skinner for his years of service.
6. Request Board **to approve** payments of the following invoices:
  - 6.1 Carl Dalton NeSmith Jr., LLC  
For retainer for May 2016 \$ 500.00
  - 6.2 Volkert, Inc.  
For professional services rendered through April 2016 \$ 1,590.00
  - 6.3 Dominick Feld Hyde, P.C.
    - 6.3.1 For professional services related to BWWB Pension Plan for April 2016 \$ 1,113.60
    - 6.3.2 For professional services related to BWWB Audit Letter for March and May 2016 \$ 1,252.80
  - 6.4 The Jones Group, LLC  
For professional services rendered for May 2016 \$ 5,000.00
  - 6.5 Fuston, Petway & French, LLP  
For professional services rendered through April 2016 \$ 74,873.51

7. Request Board **to approve** the General Manager to travel to and from Washington, D.C., on May 31, 2016 and return on June 2, 2016, to meet with the Environmental Protection Agency (EPA) regarding the lead and copper rule; and to pay any advances necessary and to reimburse all appropriate expenses incurred by the General Manager in connection with said meeting, as required by the Employees' Travel Expense Reimbursement Policy.
8. Request Board **to take bids** for a vehicle tracking system for BWWB vehicles.
9. Request Board **to award bids** on the following:
  - 9.1 Sprouse Construction, **the lowest responsible and responsive bidder**, for estimated quantities of standard concrete replacement in accordance with the Bid Specifications and Conditions at an estimated out-of-pocket cost to the Board of \$92,500.00.  
NO OF BIDS: 6                      MINORITY VENDOR BID: Yes or No ✓                      NEW VENDOR: Yes or No ✓
  - 9.2 Empire Pipe, **the lowest responsible and responsive bidder**, for estimated quantities of Fire Hydrants for a six-month period to replenish inventory in the Warehouse at an estimated out-of-pocket cost to the Board of \$137,792.25.  
NO OF BIDS: 9                      MINORITY VENDOR BID: Yes or No ✓                      NEW VENDOR: Yes or No ✓
  - 9.3 Ferguson Waterworks, **the lowest responsible and responsive bidder**, for estimated quantities of Meter Boxes and Lids to replenish inventory in the Warehouse at an estimated out-of-pocket cost to the Board of 153,270.50.  
NO OF BIDS: 3                      MINORITY VENDOR BID: Yes or No ✓                      NEW VENDOR: Yes or No ✓
  - 9.4 Jones Utility & Contracting Company, Inc., **the lowest responsible and responsive bidder**, for replacement of approximately 580' of 1" galvanized steel pipe, 3,500' of 2" unlined cast iron pipe and 2" galvanized steel pipe and 640' of 6" unlined cast iron pipe with 5,100' of 6" DICL pipe; 460' of 4" DICL pipe and related appurtenances; and 65 water services at 1<sup>st</sup> Street; 2<sup>nd</sup> Street; 3<sup>rd</sup> Street, 2<sup>nd</sup> Avenue; Hollywood Lane; North Street; Simmons Street; Hill Street/Morrow Alley and Charles Street located in the Dolomite Community of the city of Birmingham, Alabama, at a bid amount of \$527,478.20; plus estimated cost of materials and Water Board labor in the amount of \$366,491.69 at a total out-of-pocket cost to the Board of \$893,969.89.  
NO OF BIDS: 6                      MINORITY VENDOR BID: Yes ✓ or No                      NEW VENDOR: Yes or No ✓
10. Request Board **to exercise its bid option** to extend 12-month contracts and to authorize the General Manager and/or the Assistant General Manager to execute contracts with the following:
  - 10.1 Dunn Construction, **the lowest responsible and responsive bidder**, for Asphalt Cold Mix (pick-up), per bid awarded April 30, 2015, at an estimated annual out-of-pocket cost to the Board of \$104,925.00.
  - 10.2 Advanced Asphalt, **the lowest responsible and responsive bidder**, for Asphalt Cold Mix (delivery), per bid awarded April 30, 2015, at an estimated annual out-of-pocket cost to the Board of \$115,500.00.

11. Request Board **to approve and authorize** the General Manager and/or the Assistant General Manager to enter into a one-year renewal contract with Security Engineers, Inc., for security guard services, effective May 28, 2016 to May 28, 2017, at sites referenced in the contract at a total estimated annual cost for the third year of guard services with an optional two additional years at an estimated out-of-pocket cost to the Board of \$397,683.40.
12. Request Board **to approve** an agreement with Attorney Clay Ragsdale to provide legal services related to a Securities and Exchange Commission (SEC) Issue and **to authorize** the General Manager and/or the Assistant General Manager to execute the agreement, [as recommended by the Finance Committee](#).
13. Request Board **to exercise** its bid option to extend a one-year contract to Pinnacle Data Systems, the lowest responsible and responsive bidder, for printing and mailing water bills, per bid awarded June 14, 2013, at an out-of-pocket cost to the Board of \$161,568.00; and **to authorize** the General Manager and/or the Assistant General Manager to execute said contract. [NOTE: The Only Bidder to respond.] The current contract expires in June 2016 during the testing phase of the SAP Phase 2 Implementation. The contract extension with said vendor will avoid potential risk of impacting the SAP Phase 2 Implementation.]