



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING AND PUBLIC HEARING REGARDING ACTION THAT MAY INCREASE WATER RATES
SCHEDULED MONDAY, November 4, 2024
at 5:30 p.m. – BWWB Training Room**

Members of the public may listen to the meeting by calling
(888) 398-2342 Access Code: 5608731 [Public - Listening Only].

CALL TO ORDER AND INVOCATION

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

- NONE

REPORTS OF COMMITTEES

- Regular Board of Directors' Meeting Wednesday, November 20, 2024, at 10:30 a.m.
- Engineering and Maintenance Committee Meeting, Wednesday, November 20, 2024, immediately after Board Meeting.

REPORTS OF OFFICERS

- A. Chair
- B. Directors
- C. Interim General Manager/Assistant General Manager(s)

UNFINISHED BUSINESS

- NONE

SPEAKERS

NEW BUSINESS

1. Pursuant to Ala. Code § 11-50-303(c) (1975), the BWWB is holding a Public Hearing to consider taking action consistent with Resolution No. 4166, which was adopted on December 22, 2003, as amended (i.e., adoption of the Rate Stabilization and Equalization Procedure (RSE Model) that may result in a rate increase.
2. Request Board **to approve** payment of invoices to the following:
 - 2.1 CBG Strategies, LLC., for the October mailer rendered October 24, 2024 in the amount of \$21,184.16.
 - 2.2 General Ronald Burgess, for professional services rendered September 18, 2024, through October 17, 2024, in the amount of \$26,697.04.
 - 2.3 Direct Communications, for professional services rendered November 2024 in the amount of \$33,000.00.

3. Request Board **to approve** the following items, as recommended by the Human Resources Committee:
 - 3.1 Request Board **to consider** a new policy for the Board **to approve** the job descriptions for Senior Management, and that the Board must be informed of any changes to all other job descriptions.
 - 3.2. **To approve** agreements with:
 - 3.2.1 NAPS Background Checks, for a one-year agreement to provide employment related background check services, effective January 1, 2025 through December 31, 2025, based on a fee schedule (state, county, vendor research fees, etc. which are out of NAPS control, may increase and are passed through); and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the necessary documents.
 - 3.2.2 Equitable, for a one-year agreement for company provided Group Life and Short-Term Disability Insurance and the following voluntary group insurance coverages: Life & Accidental Death and Dismemberment, Short-Term Disability, Long-Term Disability, Accident (new offering), and Critical Illness (new offering), effective January 1, 2025 through December 31, 2025, based on the attached rate schedules, for the company provided Group Life and Short-Term Disability coverages; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the necessary documents.
 - 3.2.3 McLean & Company, for a one-year agreement to provide best practice HR research and related services, effective January 1, 2025 through December 31, 2025, at an out-of-pocket cost to the Board of \$29,340.00; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the necessary documents.
 - 3.2.4 AmWins/TransAmerica Life Insurance Company for a one-year agreement to provide 2025 Post 65 Medical and Prescription Drug Insurance coverage, effective January 1, 2025 through December 31, 2025, at an estimated out-of-pocket cost to the Board of \$926,369.00; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the necessary documents.
 - 3.3 Request Board **to approve** 2025 Grade I and Grade IV Prep Series and Continuing Education Hours (CEH) training classes with Water Girl Consulting, at an estimated out-of-pocket cost to the Board of \$49,500.00; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the necessary documents.
4. Request Board **to approve** modification to the American Rescue Plan Act (ARPA) Subrecipient Agreement with Jefferson County, to increase the previously approved amount of \$2,000,000.00 by an additional \$1,000,000.00, bringing the total amount from Jefferson County to \$3,000,000.00. The total project cost, including contractor's bid, material, and Board's labor, is \$5,841,493.21. The estimated out-of-pocket cost to the Board after, Jefferson County's \$3,000,000.00 ARPA funding, will be \$2,841,493.21; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement. [NOTE: This was for the project awarded to Gillespie

Construction, LLC on Sardis Road between Mount Olive Road and Honeysuckle Way in unincorporated Jefferson County for the installation of approximately 8,730-feet of 12-inch DICL pipe; 120-feet of 8-inch DICL pipe, directional drilling HDPE pipe at Crooked Creek Crossing and related appurtenances; and three (3) water services in unincorporated Jefferson County.]

5. Request Board **to approve** the executive search firm, Baker Tilly, to conduct a national search for the Assistant General Manager position of Finance and Administration for the Birmingham Water Works Board, at an anticipated cost to the Board of \$52,987.00, not including travel expenses for selected candidates; and **to authorize** the Interim General Manager and/or the Interim Deputy General Manager to execute the necessary documents.

ADJOURNMENT