



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED WEDNESDAY, November 20, 2024, at 10:30 a.m.
BWWB Training Room**

Members of the public may listen to the meeting by calling
(888) 398-2342 Access Code: 5608731 [Public - Listening Only].

CALL TO ORDER AND INVOCATION

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

REPORTS OF COMMITTEE

- Engineering and Maintenance Committee Meeting will be held Wednesday, November 20, 2024, immediately after Board Meeting.

REPORTS OF OFFICERS

- A. Chair
- B. Directors
- C. General Manager/Assistant General Manager(s)

UNFINISHED BUSINESS

SPEAKERS

NEW BUSINESS

1. Request Board **to adopt** a resolution authorizing surviving monthly retirement benefits from the Board's Retirement Trust Fund in accordance with the terms of the pension plan and as stated on the attached memo, effective December 1, 2024, for Ms. Martha A. Hopkins, the surviving spouse of Harry L. Hopkins, with a one-time retroactive payment for October 2024 and November 2024.
2. Request Board **to approve** the following items, as recommended by the Executive Committee:
 - 2.1 **To consider** approving its budgets for fiscal year 2025; the Operating and Maintenance Budget totaling \$142,479,982.00; and the Capital Budget totaling \$115,630,710.00.
 - 2.2 **To adopt** the amendment of Resolution No. 7937 to provide within five (5) years of the date hereof, that the Board's Capital Improvement Program through Pay-As-You-Go (PAYGO) funds will reach the target of paying 37-Percent of its capital projects through cash reserves.
3. Request Board **to approve** payment of invoices from the following:

- 3.1 Terminus Municipal Advisors, LLC for professional services rendered October 2024 in the amount of \$10,000.00.
- 3.2 Fine Geddie & Associates, LLC for professional services rendered October 2024 in the amount of \$15,000.00.
- 3.3 The Jones Group, LLC for professional services rendered October 2024 in the amount of \$15,000.00.
- 3.4 BHM Law Group, LLC for professional services rendered October 16, 2024 through November 12, 2024 in the amount of \$17,820.00.
- 3.5 CBG Strategies for professional services rendered October 2024 in the amount of \$25,350.00.
- 3.6 The Law Office of Bobby L. Davis for professional services rendered October 2024 in the amount of \$26,488.00.
- 3.7 Kelvin W. Howard, LLC for professional services rendered October 2024 in the amount of \$30,960.00.
- 3.8 Raftelis Financial Consultants, Inc. for professional services rendered October 2024 in the amount of \$44,759.14.
- 3.9 Parnell Thompson, LLC for professional services rendered October 2024 in the amount of \$65,025.00.
- 3.10 ARCADIS U.S., Inc. for professional services rendered August 2024 in the amount of \$349,790.53.
4. Request Board **to adopt** a resolution to approve job descriptions for Senior Management.
5. Request Board **to approve** the following items, as recommended by the Finance Committee:
 - 5.1 **To adopt** a resolution authorizing the Interim General Manager, in consultation with the Board's Financial Advisor, Terminus Municipal Advisors, LLC, and the Water Works Board's legal counsel, Parnell Thompson, LLC, to appoint a bond transaction team for Series 2024-2025.
 - 5.2 **To adopt** a resolution to allow employees to sell accrued/unused vacation time in excess of 80 hours in December 2024.
 - 5.3 **To approve** an agreement with Raftelis Financial Consultants, Inc., effective January 1, 2025 through December 31, 2025, to continue to serve as the system's Rate Consultants (Independent Rate Consultants), at an out-of-pocket cost to the Board not-to-exceed \$394,800.00; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the agreement.
 - 5.4 **To approve** an additional scope of services with Utegration/Cognizant to perform the Phase 0 assessment in support of the planned migration to S/4HANA, at an out-of-pocket cost to the Board of \$125,000.00; and **to authorize** the Interim General Manager or Interim Assistant General Manager to execute the necessary documents.

- 5.5 **To approve** the American Rescue Plan Act (ARPA) Sub Recipient Agreement with Jefferson County in the amount of \$1,810,360.00; and **to authorize** the Interim General Manager and/or Assistant General Manager to execute the agreement.
6. Request Board **to approve** the close out of the Shades Mountain Filter Plant Filter Contract with B. L. Harbert International and to resolve any outstanding change orders and claims for a final payment of \$9,250,000.00 to B. L. Harbert International; and **to authorize** the Interim General Manager and the Board's Legal counsel to execute any required documentation.
7. Request Board **to resolve** that certain lawsuit bearing Civil Action No. 23-CV-00359 for the lump sum payment of \$100,000.00.
8. Request Board **to rescind bid** (Bid24-12-10), awarded to Empire Pipe & Supply, Inc., for estimated quantities of MJ Valve Adapters.
9. Request Board **to award bid** to Ferguson Waterworks, **the lowest responsible and responsive bidder**, for estimated quantities of MJ Valve Adapters, at an estimated out-of-pocket cost to the Board of \$464,702.25; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the necessary documents. [NOTE: The Historically Underutilized Business (HUB)'s participation is 0%. Vendor is a Supplier.]
- NO OF BIDS: 3 MINORITY VENDOR BID: No ✓ or Yes NEW VENDOR: No ✓ or Yes
10. Request Board **to amend** the Salary Administration Plan regarding the calculation of merit increases for the 2025 calendar year using the same step process as used in 2024 (the amendment does not apply to grandfathered jobs/grades), as recommended by the Human Resources Committee.

ADJOURNMENT