



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED WEDNESDAY, JANUARY 16, 2019
at 11:30 a.m. – BWWB – Boardroom**

CALL TO ORDER AND INVOCATION

1. Request Board **to elect** Officers of the Corporation for 2019 calendar year:
 - 1.1 Chair/President
 - 1.2 First Vice Chair/First Vice President
 - 1.3 Second Vice Chair/Second Vice President
 - 1.4 Secretary-Treasurer
 - 1.5 Assistant Secretary-Treasurer

2. Request Board **to adopt** a resolution approving the Board of Directors and the Interim General Manager to travel to and from various cities to attend conferences/annual meetings for calendar year 2019, as outlined in the resolution, to pay any advances necessary and to reimburse all appropriate expenses incurred by the Board and the Interim General Manager in connection with the respective conferences/annual meetings, as required by the Board's and the Employees' Travel Expense Reimbursement Policies.

3. Request Board **to approve** the following:
 - 3.1 Director King's mileage expense and a lunch meeting reimbursement for December 2018 in the amount of \$149.42. [NOTE: A roll call vote is required.]

4. Request Board **to adopt** resolutions authorizing monthly retirement benefits from the Board's Retirement Trust Fund, as stated on the respective retirement calculations, and commending the following employees for their years of service:
 - 4.1 William Todd Parsons, District Supervisor, Distribution Department for 31 years and 3 months of service, effective February 1, 2019.
 - 4.2 Melvin Staples, Superintendent, Customer Relations, Customer Support Services Department for 30 years and 11 months of service, effective February 1, 2019.
 - 4.3 Darryl R. Jones, Assistant General Manager of Operations and Technical Services, Executive Department for 30 years and 9 months of service, effective February 1, 2019.
 - 4.4 Nancy Lambert, Accountant II, Accounting Department for 30 years and 9 months of service, effective February 1, 2019.
 - 4.5 Derrick Barlow, Pump Station Supervisor, Cane Creek Pump Station for 30 years and 2 months of service, effective February 1, 2019.
 - 4.6 H. Michael Morris, Superintendent, Putnam Filter Plant, Water Treatment Department for 30 years of service, effective February 1, 2019.

5. Request Board **to adopt** a resolution authorizing monthly retirement benefits from the Board's Retirement Trust Fund and in accordance with the terms of a properly entered Qualified Domestic Relations Order (QDRO) dated December 22, 2005 for ex-spouse Lucile Miller, as stated on respective retirement calculations, effective January 1, 2019.

6. Request Board **to approve** minutes of the following:
- 6.1 Regular Board of Directors' Meeting held June 28, 2018
 - 6.2 Regular Board of Directors' Meeting held August 30, 2018
 - 6.3 Regular Board of Directors' Meeting held September 13, 2018
 - 6.4 Regular Board of Directors' Meeting held October 24, 2018
7. Request Board **to reimburse** the Operating Account for capital expenditures made for the period ended November 30, 2018, from schedule IV (Cash Basis), in the total amount of \$2,133,949.35.
8. Request Board **to approve** payments of the following invoices:
- | | | |
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| 8.1 | <u>Carl Dalton NeSmith, Jr. LLC</u> For retainer fee for December 2018 | <u>\$ 500.00</u> |
| 8.2 | <u>Dominick Feld Hyde, P.C.</u> BWVB Pension Plan performed December 12, 2018 through December 18, 2018 | <u>\$ 2,492.00</u> |
| 8.3 | <u>Cory Watson Attorneys</u> For professional services rendered for December 17, 2018 | <u>\$ 5,399.00</u> |
| 8.4 | <u>Terminus Municipal Advisors, LLC</u> For professional services rendered for December 2018 | <u>\$ 6,500.00</u> |
| 8.5 | <u>American Water Works Association (AWWA)</u> For renewal of the corporate membership – January 1, 2019 – December 31, 2019 | <u>\$ 21,804.00</u> |
| 8.6 | <u>Agency 54</u> For professional services rendered for October 2018 | <u>\$ 25,000.00</u> |
| 8.7 | <u>Drinking Water Research Program - Water Research Foundation (WRF)</u> For renewal of the corporate membership subscription - January 1, 2019 – December 31, 2019 | <u>\$ 76,114.00</u> |
| 8.8 | <u>ARCADIS U.S., Inc.</u> For professional services performed per November 2018 progress report | <u>\$ 262,999.34</u> |
9. Request Board **to hear** division reports:
- 9.1 Finance and Administration Division
 - 9.2 Engineering and Maintenance Division
 - 9.3 Operations and Technical Services Division
10. New Business.