



**AGENDA FOR A REGULAR BOARD OF DIRECTORS' MEETING
SCHEDULED WEDNESDAY, October 23, 2024
at 11:30 a.m. – BWWB TRAINING ROOM**

Members of the public may listen to the meeting by calling
(888) 398-2342 Access Code: 5608731 [Public – Listening Only]

CALL TO ORDER AND INVOCATION

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Request Board **to approve** minutes of the following:
 - 1.1 Regular Board of Directors' Meeting held August 28, 2024.
 - 1.2 Regular Board of Directors' Meeting held September 4, 2024

REPORTS OF COMMITTEES

- Human Resources Committee Meeting – Wednesday, October 23, 2024, immediately after the Regular Board of Directors' Meeting.
- A Regular Board of Directors' Meeting and Public Hearing – Monday, November 4, 2024, at 5:30 p.m.

REPORTS OF OFFICERS

- A. Chair
- B. Directors
- C. Interim General Manager/Assistant General Manager(s)
 - Request Board **to hear** an update on SAP.
 - Request Board **to hear** a presentation on the Advanced Metering Infrastructure (AMI) Project.
 - Request Board **to hear** presentations of the following Preliminary Budgets:
 - FY2025 Operations and Maintenance (O&M) Budget
 - FY2025 Capital Budget

UNFINISHED BUSINESS

- NONE

SPEAKERS

NEW BUSINESS

2. Request Board **to approve** payment of invoices to the following:
 - 2.1 BHM Law Group, LLC, for professional services rendered October 1, 2024 through October 15, 2024 in the amount of \$11,790.00.
 - 2.2 Birmingham Business Resource Center, for professional services rendered September 2024 in the amount of \$ 20,000.00.

- 2.3 May Law Group, LLC, for professional services rendered September 2024 in the amount of \$25,080.00.
 - 2.4 CBG Strategies, LLC, for professional services rendered September 2024 in the amount of \$25,350.00.
 - 2.5 Kelvin W. Howard, LLC, for professional services rendered September 2024 in the amount of \$27,180.00.
 - 2.6 The Law Office of Bobby L. Davis, LLC, for professional services rendered September 2024 in the amount of \$30,535.44.
 - 2.7 Raftelis Financial Consultants, Inc., for professional services rendered September 2024 in the amount of \$53,723.64.
 - 2.8 Parnell Thompson, LLC, for professional services rendered September 2024 in the amount of \$54,015.00.
 - 2.9 ARCADIS U.S., Inc., for professional services rendered July 2024, in the amount of \$316,263.85.
3. Request Board **to approve** the following items, as recommended by the Engineering and Maintenance Committee:

3.1 **To Award Bids:**

3.1.1 Gillespie Construction, LLC, **the lowest responsible and responsive bidder**, for the relocation of Water Board facilities in conflict with City of Birmingham/City of Mountain Brook/ ALDOT Project No. CMAQ-3715(266) for Intersection Improvements (Roundabout) at Cahaba Road, Culver Road, and Lane Park Road Intersection. This project includes the installation of approximately 550-feet of 20-inch DICL pipe; 210-feet of 8-inch DICL pipe; and jack & bore across Cahaba Road / U.S. Highway 280 offramp and related appurtenances in the City of Birmingham/City of Mountain Brook, at bid amount of \$627,110.00; plus estimated cost of materials and Water Board labor in the amount of \$290,036.74; less ALDOT reimbursement totaling \$917,146.74, at an out-of-pocket cost to the Board of \$0.00; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement. [NOTE: The Historically Underutilized Business (HUB) participation is 32%.]

NO OF BIDS: 4 MINORITY VENDOR BID: No ✓ or Yes NEW VENDOR: No ✓ or Yes

3.1.2 Kazmier and Associates, **the lowest responsible and responsive bidder**, for estimated annual quantities of Non-Intrusive Ultrasonic Flow Meters, at an estimated out-of-pocket cost to the Board of \$39,708.00; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement. [NOTE: Vendor is a direct manufacturer. The Historically Underutilized Business (HUB) participation is 0%.]

NO OF BIDS: 2 MINORITY VENDOR BID: No ✓ or Yes NEW VENDOR: No ✓ or Yes

3.1.3 Mississippi Lime Company, **the sole bidder**, for estimated quantities of Bulk Hydrated Lime, for a \$0.1806 per pound cost, effective January 1, 2025 through December 31, 2025, at an estimated out-of-pocket cost to the Board of \$207,148.20; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement. [NOTE: Vendor is a direct manufacturer. The Historically Underutilized Business (HUB) participation is 0%.]

NO OF BIDS: 1 MINORITY VENDOR BID: No ✓ or Yes NEW VENDOR: No ✓ or Yes

3.1.4 BSE Industrial Contractors, Inc., **the lowest responsible and responsive bidder**, for repairs to the traveling screens located at Cahaba Pump Station, at an estimated out-of-pocket cost to the Board of \$567,150.00; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement. [NOTE: The Historically Underutilized Business (HUB) participation is 0%.]

NO OF BIDS: 2 MINORITY VENDOR BID: No ✓ or Yes NEW VENDOR: No ✓ or Yes

3.1.5 Ferguson Waterworks, **the lowest responsible and responsive bidder**, for estimated annual quantities of Fire Hydrants, for use throughout the BWB service area, at an estimated out-of-pocket cost the Board of \$675,802.94; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the agreement. [NOTE: Vendor is a Direct Supplier. The Historically Underutilized Business (HUB) participation is 0%.]

NO OF BIDS: 6 MINORITY VENDOR BID: No ✓ or Yes NEW VENDOR: No ✓ or Yes

3.1.6 Gillespie Construction, LLC, **the lowest responsible and responsive bidder**, for the installation of approximately 8,730-feet of 12-inch DICL pipe; 120-feet of 8-inch of DICL pipe; directional drilling HDPE pipe at Crooked Creek Crossing and related appurtenances; and three (3) water services in unincorporated Jefferson County, at a bid amount of \$4,216,375.00; plus estimated cost of materials and Water Board labor in the amount of \$1,625,118.21; less Jefferson County ARPA funding contribution of \$2,000,000.00; at an estimated out-of-pocket cost to the Board of \$3,841,493.21; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement. [NOTE: Labor and Services HUB participation is 27.10%. The Historically Underutilized Business (HUB) participation is 12.3%.]

NO OF BIDS: 2 MINORITY VENDOR BID: No ✓ or Yes NEW VENDOR: No ✓ or Yes

3.2 To Approve Expenditures:

3.2.1 Wiese USA, for the purchase of one (1) Caterpillar GP25N7 Forklift, to be used by the Warehouse, at an estimated out-of-pocket cost to the Board of \$35,833.00; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute applicable purchase orders. [NOTE: This expenditure is exempt from bidding under the Alabama Competitive Bid Law because the items and services fall under the Sourcewell cooperative purchase contract

#011723-CAT. The Historically Underutilized Business (HUB) participation is 0%.]

3.2.2 Drala Project, Inc. dba and The Redesign Group, for the Birmingham Water Works (BWW) Data Storage equipment, PowerSource 1200T, which includes a warranty for hardware, labor, maintenance updates and configuration support during the period of January 1, 2025 through December 31, 2028, at a total out-of-pocket cost to the Board of \$157,796.00; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the agreements. [NOTE: This expenditure is exempt from bidding because it is being purchased from the Alabama Joint Purchasing State Contract ALJP2022-081. The Historically Underutilized Business (HUB) participation is 0%.]

3.3 **To Approve Scope of Services:**

3.3.1 Bhate Geosciences Corporation, for Materials Testing and Lab Testing Services during the construction phase of Lake Purdy Dam Rehabilitation Project; at an out-of-pocket cost to the Board of \$266,800.00; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement. [NOTE: Prime Historically Underutilized Business (HUB) participation is 100%. MBE HUB Firm]

3.3.2 TTL, Inc., for environmental compliance oversight services during the construction phase of Lake Purdy Dam Rehabilitation Project; at an out-of-pocket cost to the Board of \$495,500.00; and **to authorize** the Interim General Manager and/or the Assistant General Manager to execute the agreement. [NOTE: The Historically Underutilized Business (HUB) participation is 32%.]

3.4 Request Board **to consider** removing 2431 Crest Drive from the list of surplus properties; and **to require** E911 to enter into an agreement for the use of the property. [NOTE: The terms of the agreement would need to be negotiated and returned to the Board for approval.]

4. Request Board **to approve** the following items, as recommended by the Executive Committee:

4.1 **To Approve Contract Renewals:**

4.1.1 Terminus Municipal Advisors, LLC, to continue to serve as the Financial Advisor (Independent Register Municipal Advisor – IRMA), effective January 1, 2025 through December 31, 2025; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the agreement.

4.1.2 Carr, Riggs & Ingram, CPAs and Advisors, to continue to conduct the 2024 Financial Statement Audit, effective January 1, 2025 through December 31, 2025; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the agreement.

- 4.1.3 Morgan Stanley, to continue to serve as the Investment Advisor, effective January 1, 2025 through December 31, 2025; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the agreement.
- 4.1.4 Sheppard Harris & Associates, P.C., to continue to perform the FY2024 Pension Audit and the FY2024 Other Post Employment Benefits (OPEB) Audit, effective January 1, 2025 through December 31, 2025; and **to authorize** the Interim General Manager and/or the Interim Assistant General Manager to execute the agreement.
- 4.2 Request Board **to approve** the allocation of \$10,000.00 from funds budgeted for its Community Educational Program in support of the Music Speaks Louder than Words Foundation's Alabama Black Women's Roundtable Luncheon, that will have a beneficial impact on the Water Work's Board's service area as it works to carry out its Corporate Purpose; and **to authorize** the Interim General Manager to take such steps as is necessary to sponsor the Alabama Black Women's Roundtable Luncheon.
- 4.3 **To Approve Invoices:**
 - 4.3.1 Message Point Media, to provide services for BWWB-TV in the amount of \$46,250.00.
 - 4.3.2 CBG Strategies, LLC, for the distribution of a direct mailer as part of the ongoing communication strategy at a total out-of-pocket cost to the Board of \$56,022.74.

ADJOURNMENT
