TRAVEL AND BUSINESS EXPENSE REIMBURSEMENT

Director’s Name: William R. Muhammad

Purpose: To attend the 2018 Alabama Water Resources and Symposium Conference

Dates: September 5 - 7, 2018

Location: Orange Beach, AL

Itemized Expenses:

- Conference Registration and/or Workshop Fees: $350.00
- Business Use of Personal Automobile Mileage (Round trip): $315.45
- Lodging (Room and Tax Only): $257.64
- Other incidental Expenses: (Parking, Taxi, Gratuities, etc.) $12.75
- Business Meals: $165.00

TOTAL EXPENSES: $1,100.84