

SUMMARY OF A COMMITTEE MEETING

HELD Monday, March 8, 2021

at 9:00 a.m. – (Electronically [via telephone])

[THESE ARE NOT THE OFFICIAL MINUTES]

The Governor’s Open Meeting Act (“OMA”) Proclamation allows members of governmental bodies to hold said meeting electronically (via telephone etc.) for purposes of establishing a quorum, deliberating and taking action; and via electronic equipment allows members of the public to listen to the meeting.

An Engineering and Maintenance Committee Meeting of the directors of The Water Works Board of the City of Birmingham was held on Monday, March 8, 2021 at 9:00 a.m., via electronically [via telephone].

The following Committee members were present via roll call: George Munchus (Chair), Dalton NeSmith and Chris Rice. Other directors in attendance: Lucien B. Blankenship, Ronald A. Mims and Larry Ward.

Others were present via telephone: Michael Johnson, General Manager; Derrick Murphy and Jeffrey Thompson, Assistant General Managers; Tammy Wilson, Executive Assistant to Derrick Murphy and Jeffrey Thompson; Cynthia Williams, Board Administrator; Colandus Mason, Information Technology Manager; Ed Travis, Purchasing Manager; Rick Jackson, Public Relations Manager; Barry Williams, Business Systems – Operations Manager; Patrick Flannelly, ARCADIS U.S., Inc.; Mary Thompson, Parnell Thompson Law, LLC; Michael Bell, Birmingham Construction Industry Authority; Bob Dickerson and Brandon Pettagrue, Birmingham Business Resource Center.

Committee Chair, George Munchus declared a quorum in attendance and called the meeting to order at 9:00 a.m. General Manager, Michael Johnson opened the meeting with prayer.

Next, after a brief discussion, two directors indicated they would have questions regarding the presentations to be given in Items 9 and 10.

Following, the agenda was accepted, and the Committee moved through the agenda.

Next, a motion was made and seconded and the Committee unanimously agreed to approve minutes from Engineering and Maintenance Committee meetings held August 24, September 21, October 12, November 16 and December 7, 2020, as set forth in agenda Item 1. Attorney Thompson confirmed that approving the minutes meant that the actions contained within the minutes were valid, after a director posed the question.

Following, a motion was made and seconded and the Committee unanimously agreed to move Items 2 through 8 to the Board, as follows; Item 2, bid option for a final 1-year extension at an estimated cost of \$51,408.60 with Consolidated Pipe; Item 3, bid option for a 1-year extension at an estimated cost of \$61,496.25, with MAC Uniforms; Item 4, bid option for a final 1-year extension at an estimated cost of \$68,067.68, with Consolidated Pipe; Item 5, bid option for a 1-year extension at an estimated annual cost of \$68,143.32, with NVINT/Element Four for Cloud Managed Backup Services; Item 6, an agreement with Utegration to provide ongoing SAP system support for the period May 1, 2021 to April 30, 2022, at a cost of \$422,400.00; Item 7, an agreement with Business Systems and Operations, LLC to provide ongoing SAP system support for the period April 1, 2021

to March 31, 2022, at a cost of \$582,440.00; and Item 8, two (2) Scopes of Services with A.G. Gaston Engineering, LLC for the design and inspection of two (2) water main replacement projects in the City of Birmingham for a total cost of \$593,818.56. (1) Titusville Community - 2" galvanized steel pipe / 2" unlined cast iron pipe installed before 1925 and 2" CICAL pipe installed in 1953 at a cost of \$335,938.57. (2) West End Community - 2" galvanized steel pipe / 2" unlined cast iron pipe installed before 1926 at a cost of \$257,879.99. A motion was made and seconded and the Committee unanimously agreed to move Item 8 to the Board meeting agenda scheduled for Wednesday, March 10th, revising that agenda.

Next, a brief PowerPoint Presentation (a copy is included in Diligent Boardbooks) was given by Michael Bell, with Birmingham Construction Industry Authority (BCIA), as set forth in agenda item 10. The presentation provided an overview of the history and mission of BCIA. Mr. Bell stated their services were brought to the Board by a former Board member, William R. Muhammad. Director Rice stated BCIA had helped him find work several years ago in the banking and bonding areas when he was beginning in business. Mr. Bell stated there are specific duties outlined in the agreement they have with The Birmingham Water Works (BWW) and it was his understanding that another consultant may be working in other areas. Director NeSmith stated he would submit his questions in writing to the General Manager and Director Munchus asked BCIA to provide other information contained in a lengthier presentation to the Board members.

Following, a brief PowerPoint Presentation (a copy is included in Diligent Boardbooks) was given by Bob Dickerson, with Birmingham Business Resource Center (BBRC), as set forth in agenda Item 9. The presentation provided an overview of the history and services BBRC provides. Director Rice asked who specifically within the organization is providing services to the BWW and voiced his concerns about overlapping of services the BWW may be receiving. Mr. Dickerson stated BBRC is following the Scope of Services prepared by the BWW and added that all members of their team are involved in services they provide customers. General Manager Johnson clarified that the item had not been before a Committee for significant discussion prior to its approval. Director Munchus asked the General Manager to sit with each of the vendors who presented information today for discussions.

As there was no new business and no further business before the Committee, a motion was made and seconded and the Committee adjourned at 10:01 a.m.